



MAYOR
Ron Smith

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Paul Anderson, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Neil Krutz

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, March 9, 2020

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order

The regular meeting of the Sparks City Council was called to order by Mayor Ron Smith at 2:00 p.m.

2. Roll Call

Mayor Ron Smith, Council Members Donald Abbott, Ed Lawson, Paul Anderson, City Manager Neil Krutz, City Attorney Chet Adams and City Clerk Lisa Hunderman, PRESENT. Council Members Charlene Bybee and Kristopher Dahir, PRESENT (by telephone).

3. Opening Ceremonies

3.1 Invocation Speaker

The invocation was provided by Pastor Neat Randriamialison, Sparks Seventh-Day Adventist Church.

3.2 Pledge of Allegiance

The Pledge of Allegiance was led by Council Member Anderson.

4. Public Comment

Resident Elise Weatherly provided comment about community events.

John Wankum invited the community to a presentation titled "The Reality of Climate Change" held on 03/21/2020 at Sparks Community Library.

5. Agenda

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: Move to approve the agenda as submitted.

Moved by: Council Member Abbott

Seconded by: Council Member Lawson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0

6. Minutes

6.1 Consideration and possible approval of the minutes of the Sparks City Council meeting and Budget Workshop for February 24, 2020. (FOR POSSIBLE ACTION)

Motion: Move to approve the minutes of the Sparks City Council meeting and Budget Workshop for February 24, 2020.

Moved by: Council Member Lawson

Seconded by: Council Member Anderson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

7. Announcements, Presentations, Recognition Items and Items of Special Interest

7.1 Commendation: Coach Dickie Allen

A commendation from Mayor Smith recognizing Coach Dickie Allen for his long tenure of teaching and coaching in Nevada. In his career as an educator and coach, Mr. Allen won ten (10) state championships and has received a NIAA award and seventeen (17) regional and national coach of the year awards. Mr. Allen retired on February 13th, 2020 from Reed High School after 48 years of coaching.

7.2 Commendation: Excel Christian School

A commendation from Mayor Smith recognizing Excel Christian School for their Academic Olympic team. The Excel Christian School has participated in the Nevada State Meet for the last three years and recently won the 2019 1A Academic Olympic State Championships, the first in the school's history. The Commendation was read by Council Member Anderson and presented to the Academic Olympic team and Coach Debbie Green. Each team member spoke about their academic specialty. Council Member Dahir commented about the pride the team and coach bring to Sparks.

7.3 Proclamation: Professional Land Surveyor's Week

Mayor Smith proclaimed March 15th-20th, 2020 as Professional Land Surveyor's Week. The proclamation was read by Council Member Lawson and presented to National Land Surveyors Member Bob LaRiviere.

7.4 Presentation: Awaken

A presentation from the Awaken Prevention Coordinator Shontell Brewer. Awaken is a local organization dedicated to raising awareness and educating the public on commercial sex trafficking in the Truckee Meadows and provides housing and restoration for its victims.

City Attorney Adams asked about how the homeless community is involved in the sex trafficking issue. Ms. Brewer stated within forty-eight (48) hours of being on the street, males will be propositioned by traffickers and within twenty-four (24) hours females will be propositioned. These acts are typically being traded for drugs, food, shelter or protection. Foster care kids are also a high risk for sex trafficking

since they are often in between homes, however socio-economic status does not increase the risk one way or another.

City Attorney Adams asked how parents can get a better handle on this issue. Ms. Brewer stated becoming more informed by going to Awaken's website and presentations can help and being more careful with children's phone use.

Mayor Smith thanked Ms. Brewer and Awaken for raising awareness and the help they provide the community.

7.5 Board and Commission Vacancy Announcement: Sparks Senior Citizen's Advisory Board.

There is one vacancy on this Committee for a Ward 4 alternate, for a term that is co-terminus with the appointing official. and applications will be accepted through March 27, 2020.

There was a clerical error on this agenda item. City Manager Krutz verified Ward 4 is the correct vacancy.

7.6 Boards and Commissions Vacancy Announcement: Enterprise Fund Advisory Committee

There is one vacancy on this Committee for a candidate that has experience in the commercial construction industry. The appointment is for a three-year term and applications will be accepted through March 27, 2020.

8. Consent Items (FOR POSSIBLE ACTION)

Motion: Move to approve consent items 8.1 through 8.4 as submitted
Moved by: Council Member Lawson
Seconded by: Council Member Anderson
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

8.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of February 8, 2020 through February 25, 2020. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk requesting Council approval of the report of claims and bills approved for payment and the appropriation transfers for the period of February 8, 2020 through February 25, 2020.

8.2 Consideration, discussion and possible approval of the purchase of a 700 horsepower electric motor from Kaman Industrial Technologies for the Truckee Meadows Water Reclamation Facility (TMWRF) in an amount not to exceed \$56,587.00 with the City of Sparks' share not to exceed \$17,751.34. (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Treatment Plant Maintenance Manager Kim Laber requesting Council approval of a purchase of a 700 horsepower (HP) electric motor from Kaman Industrial Technologies to replace a failed motor in the effluent reuse pump station at the Truckee Meadows Water Reclamation Facility in an amount not to exceed \$56,587.00.

8.3 Consideration and possible approval of an application for a Gaming license for Mummers, LLC located at 906 Victorian Avenue, #B, Sparks, Nevada 89434 submitted by Mr. Danny Michael McDonald. (FOR POSSIBLE ACTION)

An agenda item from applicant Danny Michael McDonald and Police Chief Pete Krall requesting Council approval of Mr. McDonald's application for a Gaming license for Mummers, LLC located at 906 Victorian Avenue, #B, Sparks, Nevada 89434 contingent upon the approval from the State of Nevada Gaming Control Board, location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions.

8.4 Consideration, discussion and possible approval of an Amended Final Map for Pioneer Meadows Village 6 Phase 2 Subdivision (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by City Engineer Jon Ericson requesting Council approval of an Amended Final Map for Pioneer Meadows Village 6 Phase 2 Subdivision.

9. General Business

9.1 Consideration, discussion and possible approval of the Mayor's recommendation of an appointment to the Enterprise Fund Advisory Committee (EFAC) from the following pool of applicants, listed in alphabetical order: Ted Erkin; Robert Sandoval and Matthew Robinson. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz requesting Council approve the Mayor's appointment choice to the Enterprise Fund Advisory Committee from the following pool of applicants, listed in alphabetical order: Ted Erkin; Robert Sandoval and Matthew Robinson.

Motion: Move to confirm the Mayor's reappointment of Ted Erkin to the Enterprise Fund Advisory Committee for a partial four-year term of March 9, 2020 - December 31, 2023.

Moved by: Council Member Lawson

Seconded by: Council Member Anderson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.

9.2 Consideration, discussion and possible approval of an appointment to the Sparks Citizens Advisory Committee (SCAC) for a Ward 3 alternate position, coterminous with their appointing elected official, from the following pool of applicants, listed in alphabetical order: Jennifer Denoo; Meghan Meager; Matthew Robinson; David Sousa and Alan Stirling. (FOR POSSIBLE ACTION)

An agenda item from City Manager Neil Krutz requesting Council appointment of one member of the Sparks Citizens Advisory Committee (SCAC) for a Ward 3 alternate position, coterminous with their appointing elected official, from the following pool of applicants in alphabetical order: Jennifer Denoo; Meghan Meager; Matthew Robinson; David Sousa and Alan Stirling.

Motion: Move to approve the appointment of David Sousa (alternate, Ward 3) to the Sparks Citizens Advisory Committee, for a term that is coterminous with his appointing elected official.

Moved by: Council Member Anderson

Seconded by: Council Member Abbot

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0

9.3 Consideration, discussion, possible input, and acceptance of the Regional Transportation Commission's presentation of the development of the 2050 Regional Transportation Plan (FOR POSSIBLE ACTION)

Council Member Lawson excused himself from the dais at 2:30 p.m.

An agenda item from Assistant City Manager John Martini and presented by RTC Interim Executive Director Amy Cummings requesting Council input from the City of Sparks on the development of the 2050 Regional Transportation Plan.

The Regional Transportation Plan (RTP) is the Regional Transportation Commission's (RTC) long-range transportation plan as required under Title 23, Part 450 of the Code of Federal Regulations (CFR). It contains major transportation projects and programs for Washoe County for all modes of travel. It functions as the major tool for implementing long-range transportation planning. The RTP aims to capture the community's vision of the transportation system and identifies the projects, programs and services necessary to achieve that vision that will be implemented by RTC, member entities, and NDOT.

Mayor Smith asked for an update on Sparks bus stops. Ms. Cummings stated the first batch of bus stop improvements are currently under construction and clarified that the improvements also include sidewalk connection to the stops themselves.

Mr. Dahir asked for an update on extended transit through Sparks. Ms. Cummings stated an additional flex ride service area in north Sparks and Spanish Springs is a priority in RTC's budget for this fiscal year. She also stated the number of people who are currently using the flex ride program in the area has tripled. Spanish Springs should have the Flex Ride service available by late summer/early fall of this calendar year.

Mayor Smith asked for a summary of the flex ride program. The program is similar to a ride-share app. The rider can use the RTC app or call RTC to request a ride from an RTC access driver. The driver will pick you up and take you anywhere within the designated zone you are picked up from. If the destination is outside of your zone, the driver will take you to Centennial Plaza where you can access other drivers to other zones.

Council Member Abbott asked when the RTP will be adopted. Ms. Cummings stated it will be adopted at the end of the calendar year.

Council Member Bybee asked if the RTP contains any pedestrian safety improvements. Ms. Cummings stated the reconstruction projects such as the Pyramid Highway and Sparks Boulevard projects will include multi-use paths for pedestrians and bicyclists as well as additional safety measures for pedestrians. The RTC and the City of Sparks are part of the Vision Zero Task Force which prioritizes communication and outreach to the public regarding safe transportation practices for drivers and pedestrians.

Motion: Move to accept report from the Regional Transportation Commission.

Moved by: Council Member Anderson

Seconded by: Council Member Abbott

Yes: Council Members Abbott, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously with those present, 4-0.

9.4 Consideration and possible approval of an expenditure of \$235,385.06 to purchase one 2021 International HV607 truck with grapple crane and debris box from Silver State International as part of the CIP for FY 2020 utilizing a joinder bid from the City of Reno, Nevada contract #2018-0000596 (FOR POSSIBLE ACTION)

An agenda item from Assistant City Manager John Martini and presented by Public Works Manager Ron Korman requesting approval to purchase one 2021 International HV607 truck with grapple crane and debris box to be utilized in maintaining the appearance of the City. Over the last several years, Public Works

has seen a dramatic increase in the amount of trash, mattresses, couches, boats, cars, motorhomes, and human waste left in rights of way, parks, trails and other areas around the City. This truck staffed with two people can rapidly respond to a variety of different clean-up operations and can remove trash and debris before it gets into the storm drain system and river without the need for additional equipment or risking staff injury. If approved, the City will joiner with the City of Reno contract # 2018-00000596. \$366,541.00 was included in the Fiscal Year 2020 budget approved by the City Council on May 28, 2019.

Council Member Lawson returned to dais at 2:42 p.m.

Motion: Move to approve the purchase of one 2021 International HV607 truck with grapple crane and debris box from Silver State International in the amount of \$235,385.06.

Moved by: Council Member Abbott

Seconded by: Council Member Anderson

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

10. Public Hearing and Action Items Unrelated to Planning and Zoning
None.

11. Planning and Zoning Public Hearings and Action Items

11.1 Second Reading, Public Hearing, discussion and possible adoption of Bill 2773 to amend Title 20, Chapter 20.03.020 (Home Occupations), of the Sparks Municipal Code to add or revise standards pertaining to hours of operation, the number of permits allowed per dwelling unit, permitted uses, and standards and procedures for revocation of Home Occupations permits. (CA-4-19) (FOR POSSIBLE ACTION)

A request from Planning Manager Jim Rundle requesting Council adoption of Bill 2773 to amend Title 20, Chapter 20.03.020 (Home Occupations), of the Sparks Municipal Code to add or revise standards pertaining to hours of operation, the number of permits allowed per dwelling unit, permitted uses, and standards and procedures for revocation of Home Occupations permits. (CA-4-19).

A Home Occupation Permit (HOP) may be issued in the City of Sparks to provide residents the opportunity to work from home in a manner that does not compromise the integrity of a residential zoning district. SMC 20.03.020 provides a mechanism for a person to conduct a business within a dwelling unit provided the business is clearly secondary and incidental to the residential use. SMC 20.03.020(C)(3) would provide the Administrator the ability to revoke the HOP if the applicant violates any standard provided in SMC 20.03.020.

Council Member Anderson asked for clarification on the changes to standard B7. Mr. Rundle stated for a HOP, signage advertising for the business is not allowed

outside the residence. However, if the HOP has been approved through the Bureau of Alcohol Tabaco, Firearms and Explosives (ATFE) for conducting certain businesses, a sign must be posted outside the residence stating so.

Public Hearing was opened at 2:58 p.m. Elise Weatherly thanked Mr. Rundle for his presentation.

Motion: Move to adopt Bill 2773 to amend Title 20, Chapter 20.03.020 (Home Occupations), of the Sparks Municipal Code to add or revise standards pertaining to hours of operation, the number of permits allowed per dwelling unit, permitted uses, and standards and procedures for revocation of Home Occupations permits. (CA-4-19)

Moved by: Council Member Anderson

Seconded by: Council Member Abbott

Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir

No: None

Abstain: None

Vote: Motion passed unanimously, 5-0.

12. Comments

12.1 Comments from the Public

Elise Weatherly thanked Council for the meeting and provided comment about community events.

12.2 Comments from City Council and City Manager

Council Member Dahir gave an update on the conference in Washington D.C. and thanked Council.

13. Adjournment

Council was adjourned at 3:06 p.m.

Ronald E. Smith, Mayor

ATTEST:

Lisa Hunderman, City Clerk

>>>NJ